

Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	25/08/2015	Times	4pm-6pm	Venue	Civic Centre, Trowbridge
Present	<p>Lance Allan – Town Clerk – Trowbridge – Acting Chair Sarah Holland – Community Youth Officer Harry Jones – Apprentice Youth Worker Laura Pictor – Engagement Officer – Selwood Housing Mary Cullen – Community Engagement Manager Cherry – BoA Chair LYN MG Carrie Creamer – WYAP Simon Partington – Police</p>				
Apologies	<p>Hayleigh Bell – Leisure Manager – Town Council Lindsey Millen – TCAF Matthew Till – Police Cllr Dennis Drewett – Area Board representative Kerin Stacey – Active Young Person</p>				
Agenda Items					
1	Welcomes and Apologies				
2	Agreed Group Record of last Meeting				
3	Update from CYO: 1) Opline 2) Promotional Stand 3) Networking and Young People Event 4) Visits – Other areas and groups				

	<p>5) Schools</p> <p>6) Police</p> <p>7) Detached</p>
4	<p>Introduction to BoA Chairs – Presentation about the working group:</p> <ul style="list-style-type: none"> •Young person came in and gave us some feedback, about how's it's working. •Good to have all the points in the scoring system especially the safeguarding aspects. •Bid funding – bike rides, summer activities, •No plans to continue the presentation however the groups will attend. •Bids – all bids need full policies before it can or should be marked <p>(Cherry Riley Full report attached to the LYN MG Minutes and Agenda)</p>
5	<p>Next Steps after the Networking event</p> <ul style="list-style-type: none"> • Laura Pictor – Contact with clarendon
6	<p>Banner / posters and leaflets for the LYN funding.</p> <ul style="list-style-type: none"> • Send out posters •
7	<p>Bids :</p> <ul style="list-style-type: none"> • Needs of volunteers and young people in Trowbridge. Training in Youth Work – Funding to support the CYO to raise the level of youth work in the area and to help promote the positive activities agenda. Full report on the bid is attached with this agenda and minutes of the meeting. • No other bids have come in, however there are several people interested in
8	<p>Youth Work Training – October / November 2015 How should attend? Just youth workers or all volunteers working with young people. Discussion around – venue, costs etc.</p>
9	<p>Equalities Training – Progress</p>
<p>Decisions</p>	
1/2	<p>Introductions and Apologies were given and listed in these records. The previous minutes were agreed from the last meeting and passed as a true account of the meeting.</p>
3	<p><u>CYO updated the group:</u></p> <p>1) <u>Opline</u></p> <p>Informed the group that the Trowbridge Area Board have agreed the funding for the Opline Consultation group, awaiting a submission of a financial report, which has been shown at the last meeting. I have a meeting with Elizabeth Beale on the 2nd September to check the format and will be sending with these minutes to her on the 7th September to be included in the Agenda for the Trowbridge Area board on the 17th September.</p> <p>Since our last meeting the Opline consultation group are going from strength to strength and new young people are getting involved. We have undertaken two visits to different skate parks and the young people are</p>

	<p>starting to get a feel for what they feel should be added to the current design to ensure it gets used and allows for new skaters from all abilities to get involved in this positive activity.</p> <p>The young people have started a petition asking other skaters to help show the need on the re-development of the skate park and about whether they feel a sign with the rules of the park are displayed, a seating area, accessible toilets and further bins. At present they have over 80 signatures and are still gathering support for this need.</p> <p>The young people are working towards, with the support of TCAF to put in a bid for funding a Skate Park competition at the Trowbridge skate Park and hiring a mobile ramp to show that this would be a valuable addition to the existing skate park.</p> <p>At present the group are meeting monthly with visits to other skate parks happening fortnightly. The next planned visit will be to rush an indoor skate park. Getting the young people to understand the design of this complex and whether having any area of the existing skate park sheltered. Once they have had this debate, and have enough signatures on the petition, they will be in contact with skate park designers and find out what is possible and the costs involved. Once they have this they will take this to the Town Council to get there support on the proposed design and what funding could be available for them to apply for under TCAF support.</p> <p>The group have still to attend a team building activity, however I am waiting until we have all the young people wishing to get involved before designing this. The group have at present started writing up the bid for the skate competition and are looking at applying for funding for further bins and a seating area.</p> <p>2) <u>Promotional Stand</u></p> <p>The promotional stand in the Atrium was a huge success, the “Trowbridge Wish tree”, gathered a lot of interest with the Trowbridge Community. We had over hundred comments. The majority was saying that further activities for young people needed to happen in Trowbridge. The existing swimming pool was too small and very expensive. Young people suggested new activities in the area such as a roller disco, ice rink and climbing wall. The majority of these desires to make Trowbridge bring positive activities are all ideas designed in the Trowbridge campus idea; this helps to show that this campus will be addressing the needs of the community.</p> <p>3) <u>Networking and Young People Event</u></p> <p>The Networking and Young people’s event, was a huge success for the organisations that attended. It helped to build an organisational wider LYN and helped to put faces to names. On the flip side for young people it was not a positive event. Hardly any young people attended, and although the weather could be partly to blame it only shows that holding a young person event at County Hall does not work. I spoke with several young people who did attend and they felt that the event was worthwhile however needs to be located where young people will be.</p> <p>I was fairly aware that this event may not be productive in getting young people in the door therefore it is being moved onto the next phrase and producing a Roadshow of the organisations and take the event to the schools in Trowbridge. All the organisations that attended the event felt this was a good idea and were very happy to get involved with this. Contacting the three local schools to move this forward.</p> <p>4) <u>Visits – Other areas and groups</u></p>
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	<p>Community Youth officer has been meeting with several different organisations to promote the Positive activities funding from the Local Youth Networks MG Group recommendations and approval from the Area Board. These include Tara, Community Cadets, Trowbridge Town Team, Selwood Housing, Dance back to the 1914's, WYAP, Scouts, and guides, Duke of Edinburgh to provide an Open access office in Trowbridge and GUL for activities with young people from Trowbridge.</p> <p>Proposal from Selwood Housing is to work with finding out whether there is a need to re-start a youth provision at people's place in Studley Green. The area meets one of the super outputs of the Trowbridge area and could help to engage with young people on various different levels. The programme is at present in the design stage for a 6 week pilot to show whether there is a need for this to continue. The Community Youth Officer will design a 6 week pilot to start from the middle of October. This will include activities around sexual health, drugs and alcohol advice and activities, smoking awareness and various other positive activities for young people. With the final one being an outing chosen by the young people and submitted by the young people and supported by Selwood Housing.</p> <p>Selwood Housing and the CYO will be looking for funding to support this 6 week pilot. Depending on the outcome of use during the pilot and the feedback to the LYN MG group will depend on whether they will request procurement to the Area Board for funding an organisation to undertake this provision on a regular basis.</p> <p>5) <u>Schools and Colleges</u></p> <p>Contact is being made with the schools about doing a roadshow with the different organisations from the Networking event, getting young people to know what is available for them in Trowbridge and giving teachers and other professionals the knowledge of what's available for them to use as resources for their young people.</p> <p>Attending Trowbridge College on the 16th September to promote the positive activities funding under the Local Youth Network and looking for young people to volunteer on the Management group for Trowbridge.</p> <p>The yearly review of the Needs assessment for Trowbridge is starting in September, as the CYO only came into post in February and the consultation period ended on the 27th February not a lot of information was gathered in this time to give a true representation of the young people's local need. Approach has been made to get more input from the three schools and the college in Trowbridge to help build a better understanding of the needs of young people in the local area.</p> <p>6) <u>Police</u></p> <p>Met with Phil Greenway the new Police Engagement Officer – PCSO. He will be conducting several sessions in the schools around several different subjects and has invited the CYO, Apprentice and the Trowbridge Volunteer to be a part of these deliveries. By being a part of these we will get to engage with the schools and the young people of Trowbridge. This will start during September.</p> <p>7) <u>Detached</u></p> <p>Detached has been going well, however will not be available for the next few months as the CYO has no one to go on visits with them. The CYO is</p>
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	<p>hoping to link in with the Police Engagement Officer or PCSO or other community workers or colleagues to gain valuable information from young people who may not be engaged in the schools and that have opinions about the needs of their local area.</p> <p>8) <u>Funding Update</u></p> <p>Waiting for Richard Harris – Team Leader from Early Help and lead worker for the Community Youth Officers for Wiltshire to find out whether any of the funding for the positive activities money can be held over. The possibly is to be able to hold over the monies brought forward from the previous Youth Services when they closed. This would allow £28,881.00 to be carried over. Waiting on a decision for this to be agreed</p> <p>9) <u>Bids</u></p> <p>At present Trowbridge have still not received any bids for the Positive Activities Funds for young people. There has been a lot of interest and am having several meetings about proposals for funding opportunities for young people in the next few weeks and will hope to have new bids to be submitted to the Trowbridge Area Board November.</p> <p>10) <u>Ways Forward</u></p> <p>Above information is current idea of what has been happening in regards to the positive activities funds for Trowbridge. In the year ahead there is every hope to be able to see movement with the skate Park with a competition of skaters happening in February next year.</p> <p>The pilot project with the Selwood Housing should be underway by October and if this is a success the CYO will give this information to the LYN MG group and they will then be in a position to make a procurement to sustain this provision.</p> <p>After the reason promotional stand there was a lot of comments about having an Ice Rink set up. To hold a activity for young people, the CYO will be proposing a recommendation to hire an ice rink under the positive activities funds in Trowbridge around Christmas time. This will with Christmas carols and promotional of the activities money available to young people.</p> <p>In February next year the new Needs assessment will be produced and information regards whether any of the funding will be able to be carried over. Update on funds left to spend will also be submitted and included in this document.</p>
4	<p><u>Introduction to BoA Chairs – Presentation about the working group:</u></p> <p>Really good introduction to the Trowbridge LYN MG Group. All members felt it was worth having this insight from a young person. They were surprized by the lack of support given to the young people participating in the process by others.</p> <p>Full report is attached with the minutes and agenda.</p>
5	<p><u>Next steps:</u></p> <p>To take the Road shows to the schools, however CYO is having problems getting access into the schools in Trowbridge. Laura Pictor from Selwood to find her contact in one of the schools and hopefully this will support this venture. CYO will continue to find different venues to gain access to the schools.</p>

6	<p><u>Banners and Posters</u></p> <p>Submitted banners and posters are to be circulated to the LYN MG Group to help with the promotion of the funding programme.</p>
7	<p><u>Bids</u></p> <p>Still no bids submitted to the Trowbridge LYN MG Group. Lots of interest and hopefully there will be several submitted at the next Area Board.</p>
8	<p><u>Youth Training Course:</u></p> <p>Planned Training Course in October if supported by the Trowbridge Area Board. Awaiting decision.</p>
9	<p><u>Equalities Training:</u></p> <p>Waiting for update on the Training event for the Champions from the Trowbridge LYN MG Group.</p>
10	<p><u>AOB</u></p> <p>Carrie Creamer informed the group of opportunities with an event in the Atrium in March next year. Date is 3rd March and is with Early Help Team / WYAP – working together with a Heritage event – Arts, culture and Music – Further information to be updated at the next LYN MG Meeting.</p>
Recommendations to Area Board	
1	Financial Report included with these minutes for the approved finances for the Opline Consultation group.
2	The members of the LYN MG Group that attended agreed to make a recommendation to the Trowbridge Area board for the funding of the training course for Youth Work. They felt that this would help to raise the knowledge of individuals working with young people and raise the awareness of this career path to young people wishing to go into the field. A full report for the financial commitment will be submitted to the September Area board meeting for final approval.
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Actions	
1	CYO to send out all the promotional posters and leaflets to all members of the Trowbridge LYN Management Group, to help with promoting the Positive Activities funds.
2	Feedback to the LYN on the Fresher event at the College.
3	Update on the People's Place pilot project in Studley.
4	All members wish to undertake a funding bid and score this to ensure we have a level ground on the scoring system. Understand the format and have a clear way of completing the assessment process. Bids to be circulated in the fourth coming month and discussed at the next meeting, depending on whether any bids have come in. All members wish for the bidding system to be specific that all documentation is completed before submission to the LYN MG Group.

5	All members to try and promote the positive activities funding opportunity.		
6	Still awaiting information in regards to the Equalities Champion training to be attended by Hayley Bell.		
Date of Next meeting:		20/10/2015 – 4-6pm – Trowbridge Civic Centre	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer